

RUBY'S PLACE, INC.

**REPORT ON AUDIT OF FINANCIAL STATEMENTS
AND ADDITIONAL INFORMATION**

YEAR ENDED JUNE 30, 2016

**(WITH SUMMARIZED FINANCIAL INFORMATION
FOR THE YEAR ENDED JUNE 30, 2015)**

TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITOR'S REPORT	1-2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
NOTES TO FINANCIAL STATEMENTS.....	7-12
ADDITIONAL INFORMATION	13
Schedule of Expenditures of Federal Awards	14
Notes to Schedule of Expenditures of Federal Awards	15
ADDITIONAL REPORTS	16-18



Patricia A. Wintroath, CPA

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Ruby's Place, Inc.
Hayward, California 94541

I have audited the accompanying statement of financial position of Ruby's Place, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Ruby's Place, Inc. as of June 30, 2016, and the

changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Report on Summarized Comparative Information

I have previously audited the Ruby's Place, Inc.'s 2015 financial statements, and my report dated November 16, 2015, expressed an unmodified opinion on those audited financial statements. In my opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2015, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Information

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated November 16, 2016, on my consideration of Ruby's Place, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Ruby's Place, Inc.'s internal control over financial reporting and compliance.

Patricia A. Wintworth, CPA

Certified Public Accountant
Walnut Creek, CA
November 16, 2016

RUBY'S PLACE, INC.

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2016

(WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total All Funds 2016</u>	<u>Total All Funds 2015</u>
<u>ASSETS</u>				
CURRENT ASSETS:				
Cash and cash equivalents	\$129,005	\$	\$129,005	\$148,913
Contracts & grants receivable (Note C)	132,181		132,181	65,483
Prepaid expenses	6,636		6,636	6,675
	<u>267,822</u>	<u>0</u>	<u>267,822</u>	<u>221,071</u>
TOTAL CURRENT ASSETS				
PROPERTY AND EQUIPMENT, net (Note D)	453,479		453,479	500,456
DEPOSITS	3,400		3,400	3,400
	<u>\$724,701</u>	<u>\$0</u>	<u>\$724,701</u>	<u>\$724,927</u>
<u>LIABILITIES AND NET ASSETS</u>				
CURRENT LIABILITIES:				
Accounts payable & accrued expenses	\$33,452	\$	\$33,452	\$42,695
Accrued vacations	14,158		14,158	14,885
Line of credit payable (Note E)	0		0	0
Deferred Revenue	0		0	7,000
Current portion of long term debt (Note F)	1,392		1,392	1,392
	<u>49,002</u>	<u>0</u>	<u>49,002</u>	<u>65,972</u>
TOTAL CURRENT LIABILITIES				
LONG TERM DEBT (Note F)	22,562		22,562	23,955
COMMITMENTS AND CONTINGENCIES (Note I)				
NET ASSETS				
Unrestricted	\$653,137		653,137	635,000
Temporarily restricted (Note G)		0	0	0
	<u>653,137</u>	<u>0</u>	<u>653,137</u>	<u>635,000</u>
TOTAL NET ASSETS				
	<u>\$724,701</u>	<u>\$0</u>	<u>\$724,701</u>	<u>\$724,927</u>

See Notes to Financial Statements

RUBY'S PLACE, INC.

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2016

(WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total All Funds 2016</u>	<u>Total All Funds 2015</u>
SUPPORT AND REVENUE				
Support:				
Corporations and foundations	\$83,300	\$	\$83,300	\$202,700
Individuals	140,349		140,349	92,616
In-kind donations		103,814	103,814	132,485
Fundraising	23,460		23,460	27,148
	<u>247,109</u>	<u>103,814</u>	<u>350,923</u>	<u>454,949</u>
Total Support				
Revenue:				
Government contracts		980,832	980,832	920,926
Interest income			0	3
Gain (Loss) on disposal of assets			0	0
Miscellaneous income	2,497		2,497	7,846
	<u>2,497</u>	<u>980,832</u>	<u>983,329</u>	<u>928,775</u>
Total Revenue				
Net Assets Released From Restrictions	<u>1,084,646</u>	<u>(1,084,646)</u>	<u>0</u>	<u>0</u>
TOTAL SUPPORT AND REVENUE	<u>1,334,252</u>	<u>0</u>	<u>1,334,252</u>	<u>1,383,724</u>
EXPENSES				
Program services	1,039,603		1,039,603	1,035,600
Management and general	258,788		258,788	244,320
Fundraising	17,724		17,724	20,582
	<u>1,316,115</u>	<u>0</u>	<u>1,316,115</u>	<u>1,300,502</u>
TOTAL EXPENSES				
CHANGE IN NET ASSETS	18,137	0	18,137	83,222
NET ASSETS, beginning of year	<u>\$635,000</u>	<u>0</u>	<u>635,000</u>	<u>551,778</u>
NET ASSETS, end of year (Note B and G)	<u>\$653,137</u>	<u>\$0</u>	<u>\$653,137</u>	<u>\$635,000</u>

See Notes to Financial Statements

RUBY'S PLACE, INC.
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2016
(WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

	Unrestricted	Temporarily Restricted	Total All Funds 2016	Total All Funds 2015
CASH FLOWS FROM OPERATING ACTIVITIES:				
Change in Net Assets	\$18,137	\$0	\$18,137	\$83,222
Adjustment to reconcile change in net assets to cash provided (used) by operating activities:				
Depreciation	46,977		46,977	45,622
	65,114	0	65,114	128,844
CHANGES IN CURRENT ASSETS AND CURRENT LIABILITIES				
(Increase) decrease in contracts & grants receivable	(66,698)		(66,698)	3,925
(Increase) decrease in prepaid expenses	39		39	(501)
(Increase) decrease in deposits	0		0	(1,370)
Increase (decrease) in accounts payable & accrued expenses	(9,243)		(9,243)	6,804
Increase (decrease) in accrued vacations	(727)		(727)	3,138
Increase (decrease) in deferred revenue	(7,000)		(7,000)	7,000
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	(18,515)	0	(18,515)	147,840
CASH FLOWS FROM FINANCING ACTIVITIES:				
Borrowing on long term debt	0		0	0
Payments on long term debt	(1,393)		(1,393)	(1,391)
Loss on disposal of assets	0		0	0
Purchase of fixed assets	0		0	(44,150)
NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES	(1,393)	0	(1,393)	(45,541)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(19,908)	0	(19,908)	102,299
CASH AND CASH EQUIVALENTS, beginning of year	\$148,913	\$0	148,913	\$46,614
CASH AND CASH EQUIVALENTS, end of year	\$129,005	\$0	\$129,005	\$148,913
SUPPLEMENTAL INFORMATION:				
Interest paid			\$395	\$138

RUBY'S PLACE, INC.
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2016
(WITH SUMMARIZED FINANCIAL INFORMATION FOR THE YEAR ENDED JUNE 30, 2015)

	SHELTER	TOTAL PROGRAM	SUPPORT		TOTAL SUPPORT	2016 TOTAL EXPENSES	2015 TOTAL EXPENSES
			ADMINIS-TRATION	FUND - RAISING			
Salaries	\$644,207	\$644,207	\$85,480	\$2,500	\$87,980	\$732,187	\$674,336
Payroll taxes	50,703	50,703	8,628	191	8,819	59,522	61,771
Employee benefits	82,629	82,629	14,803		14,803	97,432	94,072
TOTAL PERSONNEL	777,539	777,539	108,911	2,691	111,602	889,141	830,179
Accounting	9969	9,969	2,245		2,245	12,214	12,147
Fees for service	300	300	54,608	6,674	61,282	61,582	37,986
Advertising and promotion		0	4,283	4,434	8,717	8,717	9,673
Supplies	18,538	18,538	2,232	53	2,285	20,823	22,618
Communications	8,379	8,379	3,322		3,322	11,701	9,655
Postage and shipping	221	221	921	1,120	2,041	2,262	5,318
Equipment and furniture	10,286	10,286	1,177		1,177	11,463	10,159
Equipment rental and maintenance	3,601	3,601	2,703		2,703	6,304	4,703
Building maintenance	18,252	18,252	762		762	19,014	54,087
Bank fees		0	150		150	150	0
Copying and printing		0		271	271	271	8,449
Information Technology	928	928	6,984		6,984	7,912	0
Occupancy	38,389	38,389	30,652		30,652	69,041	64,114
Travel and meals	7,756	7,756	477	20	497	8,253	14,436
Conferences, conventions and meetings	6,491	6,491	750		750	7,241	2,019
Interest		0			0	0	138
Depreciation	33,634	33,634	13,343		13,343	46,977	45,622
Insurance	11,046	11,046	7,410		7,410	18,456	19,633
Dues, licenses and service fees		0	1,440		1,440	1,440	4,507
In-kind materials and supplies	85,955	85,955	1,059		1,059	87,014	131,691
In-kind services	6,800	6,800	10,000		10,000	16,800	795
Miscellaneous fundraising expenses		0		2,461	2,461	2,461	2,963
Miscellaneous	1,519	1,519	5,359		5,359	6,878	9,610
TOTAL EXPENSES	\$1,039,603	\$1,039,603	\$258,788	\$17,724	\$276,512	\$1,316,115	\$1,300,502

See Notes to Financial Statements

RUBY'S PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE A - ORGANIZATION

General - The Ruby's Place, Inc. (the Organization), is a non-profit corporation incorporated under the laws of California in 1972. The Organization's purpose is to provide temporary housing, food, counseling and support services for survivors of domestic violence and human trafficking, and homeless women and their children throughout the San Francisco Bay Area.

The offices of the Organization are located in Hayward, California and its activities are primarily supported by government fees and contracts.

Ruby's Place, Inc. was formerly known as Emergency Shelter Program, Inc.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting and Reporting - The Organization maintains its accounting records on the accrual basis of accounting.

Use of Estimates - In preparing financial statements in conformity with Generally Accepted Accounting Principles, management must make estimates based on future events that affect the reported amounts of assets and liabilities; the disclosure of contingent assets and liabilities as of the date of the financial statements; and revenues and expenses during the reporting period. Actual results could differ from these estimates.

Cash and Cash Equivalents - The Organization's cash and cash equivalents balance consists of amounts held in checking and savings accounts in a large financial institution.

Prepaid expenses – Prepaid expenses are amortized over the period of future benefit.

Property and Equipment - Furniture and equipment are stated at cost. Expenditures for furniture and equipment, with a cost or basis of \$1,000 or greater, are capitalized and depreciated over three to thirty years using the straight-line method. When assets are retired or sold, the related cost and accumulated depreciation are removed from the accounts and any gain or loss arising from such disposition is included as income or expense. Expenditures for repairs and maintenance are charged to expense as incurred.

Fair Value Measurements – Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The Organization determines the fair

RUBY'S PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

values of its assets and liabilities based on a fair value hierarchy that includes three levels of inputs that may be used to measure fair value.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access at the measurement date. An active market is a market in which transactions occur with sufficient frequency and volume to provide pricing information on an ongoing basis.

Level 2 inputs are inputs other than quoted prices that are observable for the asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for the assets or liability. Unobservable inputs reflect the Organization's own assumptions about the assumption market participants would use in pricing the asset or liability (including assumptions about risk). Unobservable inputs are developed based on the best information available in the circumstances and may include the Organization's own data.

Donated materials and Services - Donated materials are recorded at their fair value at the date of donation. Donated services, that require specialized skills and would otherwise be purchased by the Organization, are recorded at the fair value of the services received. Donated services by individuals providing administration services are not recorded as donated services as there are no special skills required for these services.

Functional Allocation of Expenses - Costs of providing the programs, administrative duties and fundraising activities have been summarized on a functional basis in the accompanying statement of functional expenses. Certain indirect costs have been allocated directly to programs and administration based upon ratios determined by management. These costs primarily include salaries, fringe benefits, occupancy and other expenses.

Income Taxes - The Organization is a Section 501(c)(3) organization exempt from income taxes under Section 501(a) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. There was no taxable unrelated business income during 2016.

Contributions and Grant Revenue - The Organization receives contributions and grants from corporations, foundations, charitable organizations and individuals. The Organization has adopted the provisions of Accounting Standards Codification FASB ASC 958-605 and FASB ASC-958-210-45

RUBY'S PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The provisions of FASB ASC 958-605-25 require the Organization to recognize contributions and grants as either temporarily or permanently restricted support, if they are received with donor stipulations that limit the use of the contribution or grant. When a temporary restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

All other contributions are recognized upon receipt. Amounts received but not yet earned are reported as advances.

Financial Statement Presentation – Under Accounting Standards Codification (FASB ASC 958-210-45, the Organization is required to report information regarding their financial position and activities according to three classes of net assets: unrestricted and temporarily restricted and permanently net assets. Ruby's Place currently has no assets that are permanently restricted.

Summarized Financial Information for 2015 - The financial information for the year ended June 30, 2015, is presented for comparative purposes, and is not intended to be a complete financial statement presentation.

NOTE C - CONTRACTS AND GRANTS RECEIVABLE

Contracts and grants receivable at June 30, 2016 represent funds earned but not yet received from current contracts and grants as follows:

<u>Grantor</u>	<u>Amount</u>
Alameda County – Shelter Grant	\$17,809
CalWorks	4,019
CalOES	51,523
Hayward-CDBG	12,000
Alameda County – StopWaste	7,000
HUD	17,853
FEMA	20,000
DVCA Legal & Shelter Services	<u>1,977</u>
	<u>\$132,181</u>

The organization does not believe that an allowance for doubtful accounts is required for any of the accounts, contracts or grants receivable as of June 30, 2016.

RUBY'S PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE D - PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2016 consisted of the following:

Land	\$ 128,007
Buildings and improvements	1,095,781
Leasehold improvements	44,150
Furniture and equipment	<u>113,848</u>
	1,381,786
Less: accumulated depreciation	<u>(928,307)</u>
Total	<u>\$ 453,479</u>

Depreciation expense for the years ended June 30, 2016 and 2015 was \$46,977 and \$45,622, respectively.

NOTE E – LINE OF CREDIT

The Organization obtained a line of credit with Bank of the West with a maximum borrowing limit of \$300,000. The outstanding balance at June 30, 2016 was \$0.

NOTE F – NOTES PAYABLE AND ACCRUED INTEREST

On January 30, 2014, the Organization reached an agreement with the City of Hayward for the repayment of a debt incurred in 1981 and matured in 2007. A new note payable in the amount of \$27,319 is due to the City of Hayward and is secured by land and a building. Principal plus interest at 3% per annum is payable upon sale, transfer or conveyance of ownership in the real property whichever occurs first. The City of Hayward will accept payment in the amount of \$13,882 in monthly payments of \$116, over the next ten years ending on February 1, 2024, which represents the original principal due. If all the above payments are made in a timely manner, all accrued interest will be forgiven at the end of the term. The accrued interest payable at June 30, 2016 is \$1,865.

	<u>\$23,955</u>
Less current portion	<u>1,392</u>
	<u>\$22,563</u>

Aggregate maturities on long-term debt for each of the next five years and subsequent periods are as follows:

RUBY'S PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE F – LONG TERM DEBT (Continued)

Year Ended June 30,	
2017	\$ 1,392
2018	1,392
2019	1,392
2020	1,392
2021	1,392
Subsequent	<u>16,995</u>
	<u>\$23,955</u>

The Organization deems the default of the above notes due to unallowed operations remote since the use of the property facilitates the mission of the Organization.

NOTE G – TEMPORARILY RESTRICTED NET ASSETS

At June 30, 2016, the Organization had no temporarily restricted net assets.

NOTE H – CONCENTRATION OF RISK

The Organization receives significant amounts of revenue from governmental contracts. Should funding from these grants be changed due to a change in budgeting or due to cutbacks, such reduction in funding might have an adverse effect on the Organization's programs and activities.

The Organization places its temporary cash investments with high-credit, high quality financial institutions, and by policy, limits the amount of credit exposure to any one financial institution. The Organization maintains three of its cash accounts in two such financial institutions. Cash balances held at these financial institutions were not in excess of federally insured limits. The Organization believes no significant concentration of credit risk exists with respect to these cash investments. On June 30, 2016, there were no uninsured balances.

NOTE I – COMMITMENTS AND CONTINGENCIES

The Organization leases office space under an operating lease agreement that expires on May 31, 2017. The monthly base rent is \$3,090. The lease agreement also requires the Organization to pay a pro-rata share of expenses incurred by the property owners. Rent expense for the years ended June 30, 2016 and 2015 was \$37,058 and \$35,710, respectively. Future minimum lease payments are as follows:

RUBY'S PLACE, INC.
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE I – COMMITMENTS AND CONTINGENCIES (Continued)

<u>June 30,</u>	<u>Amount</u>
2017	\$35,021

Grant awards require the fulfillment of certain conditions as set forth in the instruments of grant. Failure to fulfill the conditions could result in the return of the funds to the grantors. The Organization deems this contingency remote since by accepting the grants and their terms it has accommodated the objectives of the organization to the provisions of the grant. Management is of the opinion that the organization has complied with the terms of all grants.

NOTE J – SUBSEQUENT EVENTS

These financial statements were approved by the management of the Organization and available for issuance on November 16, 2016. The Organization has evaluated subsequent events through November 16, 2016.

ADDITIONAL INFORMATION

RUBY'S PLACE, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND COUNTY AWARDS
YEAR ENDED JUNE 30, 2016

Federal Grantor Pass-through Grantor/State Pass-through Grantor/County Program Title	Federal CFDA Number	Pass-through Grantor's Contract Number	Contract Period	Award Amount	Amount Expended
FEDERAL AWARDS:					
Department of Housing and Urban Development					
Passed through City of Hayward Community Development Block Grant Shelter Services	14.218	CDBG-016	7/1/15-6/30/16	\$60,000	\$60,000
Passed through Alameda County Housing and Community Development Program Supportive Housing Program - Linkages	14.235	11373	3/1/15-2/28/16	40,577	25,300
Supportive Housing Program - Linkages	14.235	13192	3/1/16-2/28/17	40,577	17,853
				<u>81,154</u>	<u>43,153</u>
Federal Emergency Management Agency					
Passed through United Way Phase 33	97.024	063400-006	7/1/15-6/30/16	20,000	20,000
Total Federal Awards				<u>\$161,154</u>	<u>\$123,153</u>
STATE AWARDS:					
California Emergency Management Agency Domestic Violence Assistance Program	N/A	DV15078631	7/1/15-6/30/16	\$220,021	\$200,019
California Emergency Management Agency Domestic Violence Assistance Program - VOCA	N/A	DV15078631	7/1/15-6/30/16	275,277	275,277
Passed through Family Violence Law Center CalWORKs Domestic Violence Services	N/A	N/A	7/1/15-6/30/16	44,017	43,861
First 5 Alameda County	N/A	CB/CGI2013-15-12	7/1/15-6/30/17	120,000	60,000
				<u>120,000</u>	<u>60,000</u>
Total State Awards				<u>\$659,315</u>	<u>\$579,157</u>
COUNTY AWARDS:					
Social Services Agency Shelter & Support Services	N/A	900173-13185	7/1/15-6/30/16	\$217,353	\$217,353
Social Services Agency Domestic Violence Center Act	N/A	900173-13509	7/1/15-6/30/16	26,169	26,169
Alameda County Source Reduction & Recycling Board Supply collection and distribution for reuse		900173-12938	10/26/15-12/31/16	20,000	20,000
Total County Awards				<u>\$263,522</u>	<u>\$263,522</u>
TOTAL AWARDS				<u>\$1,083,991</u>	<u>\$965,832</u>

RUBY'S PLACE, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2016

NOTE A – BASIS OF PRESENTATION – SCHEDULE OF EXPENDITURES
OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Ruby's Place, Inc. and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

ADDITIONAL REPORTS



Patricia A. Wintroath, CPA

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in accordance with *Government Auditing Standards*

Board of Directors
Ruby's Place, Inc.
Hayward, California 94541

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Ruby's Place, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated November 16, 2016.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered Ruby's Place, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ruby's Place, Inc.'s internal control. Accordingly, I do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ruby's Place, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Patricia A. Wintworth, CPA

Certified Public Accountant
Walnut Creek, CA

November 16, 2016