

Community Mobile Health Advocate

Hybrid Remote/In-Person Full-Time Position (40 hour a week) in Castro Valley, CA (Non-exempt)

Reports To: Operations Manager

Who We Are

Ruby's Place (RP) is an innovative nonprofit committed to ending domestic violence, human trafficking, and violent crime through hope, advocacy and connection. Our services include emergency shelter, transitional housing, rental subsidies, mental health services, and wrap around services. All our services are trauma-sensitive and client-centered and are provided at no cost to our clients. There are no barriers to participate in our programs.

Ruby's Place is led by survivors with a focus on reflection, innovation, and connection. We value diversity, and equity across all races, genders, sexualities, and abilities. We believe in fostering relationships, both in our direct service work and throughout our internal work culture. We aim to cultivate an inclusive workplace that appreciates and emphasizes the voices of those most impacted by violence including women, individuals with disabilities, people of color, and the LGBTQ+ community. We recognize these voices are vital to interrupting the cycle of violence and transforming lives towards safety, unity, and trust. We encourage those with lived experience with housing instability, trafficking, domestic violence, and interpersonal violence to join our team.

About the Mobile Health Program

In 2023, Ruby's Place was awarded a grant from the CalOES to focus on domestic violence victims that may not have access to regular health care. The grant allows Ruby's Place to provide domestic violence victims/survivors along with their children access to COVID-19 testing, vaccines, and primary health care through weekly mobile health care visits throughout the nine counties of the Greater Bay Area. The funding for this grant is through July 31, 2025.

Who You Are

You have a strong commitment to preventing interpersonal violence as well as an understanding of, and sensitivity to, serving diverse populations. You have excellent interpersonal skills and strong techniques for relationship building. You believe people should determine their own path towards healing, and have an orientation towards survivor-centered services.

You are a go-getter who enjoys fast paced environments. You enjoy working both collaboratively and

independently. You are adept at time management and highly organized with a proven ability to ensure you can meet deadlines, plan, organize and execute. You are comfortable working as part of a team and are an accountable collaborator. You excel at organizing, prioritizing, and following through on multiple time-sensitive projects. You are flexible, creative, and take initiative in handling emergencies.

What qualifications are required for this position?

You Are Also:

- A professional with 1-3 years experience in building collaborative public health networks that may include community based organizations, health clinics, faith-based organizations, advocacy organizations, local services providers, etc.
- Experienced with both online and in-person stakeholder facilitation, including the event design, execution and ongoing management.
- Experienced designing equity-driven outreach materials in alignment with project campaign and brand standards.
- In possession of The State mandated 40-hour Domestic Violence and Human Trafficking counselor certification (this paid training can be scheduled after hire).
- In possession of a valid CA driver's license, proof of insurance, and be approved by Ruby's Place insurance as a driver in order to drive agency vehicles.
- Able to complete a background check, fingerprinting (Live Scan), completion of all Community Care Licensing documents. All licensing requirements of Community Care Licensing must be met.

What You Will Do

You are committed to removing client barriers to primary health care by identifying critical resources for clients, helping them navigate through health care services and systems, and promoting client health. You will work directly with clients and members of the mobile health team to understand client health needs and to support positive client health outcomes.

Responsibilities include:

1. Identify client needs and available community resources.
2. Cultivate partnerships with community organizations to build capacity and expand informed care/services provided to women.
3. Communicate with mobile health team members to facilitate client access to care.
4. Serve as patient advocate and assist in identification and improvement of service delivery.
5. Identify resources for clients to overcome barriers to care, such as transportation, child care, and

health literacy.

6. Accompany clients to providers as needed.
7. Maintain strict confidentiality in accordance with agency policies and HIPAA requirements.
8. Conduct a Community Health Needs Assessment with clients to identify gaps in women's health promotion, education, and healthcare access.
9. Locate and help facilitate local classes on sexual and reproductive health and other women's health topics.
10. Support access to health care by providing in-depth orientations to clients.
11. Research and develop women's health promotion strategies.
12. In coordination with the Data Team, Track outcomes, analyze data, and provide recommendations for program improvement
13. Provide information and referrals (internal and external) for supportive services and public health providers using confidential, holistic, client-centered, trauma-sensitive practices.
14. Fill out a functional timesheet by assigned due dates in compliance with the time allocations.
15. Actively participate in reflective supervision
16. Create and maintain documentation of processes and procedures in relation to duties of the job
17. Other duties as assigned by your supervisor

Working Conditions

This position is eligible for hybrid in person & remote work. Time spent on-site versus remote working will be discussed and agreed upon with your supervisor. You are expected to be available on-site as necessary given business needs. You must be able to stand for long periods of time and perform physical activities, including lifting up to 25 pounds. You will be subject to frequent interruptions and must be able to multitask and handle stress.

Local travel in the greater Bay Area is required.

Applying

The pay rate for the Community Mobile Health Advocate is \$28.85 per hour (non-exempt). The benefits that come with working at Ruby's Place at full-time hours include medical, dental, and vision plans, a life insurance policy, significant vacation, sick time, sabbatical, and immediate vesting in our 403(b) with a generous match. This is a full-time, non-exempt position. This is a hybrid, 40 hour a week, position (flex work), with some days required in our Castro Valley Office. Applicants must be located in the greater Bay Area.

If all this sounds like a good fit for you, please submit your resume and, instead of a traditional cover letter, respond to the following three prompts:

- Why do you want to work for Ruby's Place and why are you a good fit for this role? (200 words max)
- Using the qualifications listed above (under Who You Are section), please list the top 5 qualification(s) that you feel you currently excel in and 2 qualifications you feel you will need to work toward proficiency. Please provide a brief explanation for each (a few sentences).
- When working with community members and other departments, how do you obtain information and disseminate it to others in a digestible format?

At Ruby's Place, we are committed to workplace diversity and providing equal employment opportunities. Please also note that we are going to be especially excited about candidates who understand the unique nature of a mission-driven organization and have lived experience or direct experience working with survivors of domestic violence, human trafficking, or violent crime.